

**Notice of Agenda**  
**OREGON REAL ESTATE BOARD**  
**Regular Meeting Agenda**  
**Monday, October 23, 2006, 10 a.m.**  
**Oregon Real Estate Agency**  
**1177 Center Street NE**  
**Salem, Oregon 97301**

***NOTE: The board plans to meet from 10 a.m. until 1:30 p.m. including a  
“working lunch” period.***

**I. BOARD BUSINESS**

- A. Call to Order
- B. Roll Call
- C. Approval of the Agenda and Order of Business
- D. Approval of the August 21, 2006, regular meeting minutes
- E. Approval of the 2007 board meeting calendar
- F. Date of the Next Meeting: December 18, 2006, in Salem

**II. PUBLIC COMMENT**

This time is set aside for persons wishing to address the board on matters not on the agenda. Speakers will be limited to five minutes. The board chair reserves the right to further limit or exclude repetitious or irrelevant presentations. If written material is included, 12 copies of all information to be distributed to board members should be given to the Board Liaison prior to the meeting. Action will not be taken at this meeting on citizen comments. The board, however, after hearing from interested citizens, may place items on a future agenda so proper notice may be given to all interested parties. If no one wishes to comment, the next scheduled agenda item will be considered.

**III. REQUEST FOR WAIVERS - None**

**IV. COMMUNICATIONS**

- A. Board meeting procedures. **Possible board action.**
- B. Waiver request log (January 1 through September 30, 2006).
- C. 2006 State Toy Drive flyer

**V. REPORTS**

- A. Commissioner Scott Taylor
  - 1. Agency’s privacy policy.
  - 2. 2007-09 Legislative concepts.
  - 3. Other states’ transition to on-line newsletters.
- B. Deputy Commissioner Katie Cannon
  - 1. Hits on the *OREN-J* posted on the agency Web site.
  - 2. Agency vacancy announcements published in *OREN-J*.
  - 3. Cash flow model for three-year license renewals and impacts on education requirements and background checks.
  - 4. Common questions received in the phone room.
  - 5. September Emergency Board results.
  - 6. Agency 2007-09 budget request.

- 7. Status of on-line license renewals.
- 8. Report of ARELLO conference.
- C. Chair Michael Graeper  
Report of September 12 board member training.
- D. Land Development Section Manager Laurie Skillman  
Discuss the agency's Land Development areas of responsibility.

**VI. BOARD ADVICE** - See "possible board action" items.

**VII. UNFINISHED BUSINESS**

- A. Discuss final interim task force report.
- B. Discuss the board portion of the OREA Action Plan. (See Appendix C in the final interim task force report.) **Board action requested on each section of the plan.**
- C. Discuss the agency's authority, requirements and processes for instructor credentials and course outlines.
- D. Discuss improvements to pre- and post-license and continuing education including review of core hours. **Possible board action.**
- E. Discuss suggestions to revise the Continuing Education Certificate of Attendance. **Possible board action.**
- F. Administrative Actions Summary.

**VIII. NEW BUSINESS**

- A. Develop new property management exam questions and determine whether property managers who pass everything except the reconciliation portion get their license. **Possible board action.**
- B. Approve revised test questions based on PSI's Examination Development Report. **Board action requested.**
- C. Future topics for discussion.

**IX. ANNOUNCEMENTS**

A tour of the agency for board members will occur immediately following the board meeting. All members are encouraged to participate.

**X. ADJOURNMENT**

**Interpreter services or auxiliary aids for persons with disabilities are available upon advance request.**